

Hammersmith Amateur Radio Society

Privacy Policy

Effective Date: 29th January 2025

Introduction Hammersmith Amateur Radio Society is committed to protecting the privacy of our members. This Privacy Policy outlines how we collect, use, store and protect the personal information of our members, in compliance with applicable laws and regulations.

1. Information We Collect To facilitate communication and manage membership, we collect the following personal information from our members:

- Full name
- Address
- Phone number
- Email address
- Callsigns (if applicable)

2. How We Use Your Information We use the information collected for the following purposes:

- To manage membership records.
- To facilitate the administration of the Society's operations.
- To communicate with members about Society activities, events, and updates.

3. Access to Information Access to members' personal information is restricted to authorized committee members who require it to perform their duties. We do not share members' personal information with third parties unless required by law.

4. Data Security We take reasonable steps to protect the personal information of our members from unauthorized access, use, or disclosure. This includes:

- Storing information in secure systems with access limited to authorized committee members.
- Implementing safeguards such as passwords and encryption where appropriate.

5. Retention of Information We retain members' personal information only for as long as necessary to fulfil the purposes outlined in this policy or as required by law. Information about previous members may be retained for a period of five years for statistical purposes. This information will be securely stored and used only in aggregate or anonymized form where possible.

6. Photography Policy Anyone wishing to take photographs at Society events must first gain authorization from a committee member. Attendees should be given prior warning before photographs are taken to allow them to turn away or leave the frame if they do not wish to be

included. When attending external events, the photography policy of the event organizer may apply, and members should refer to those policies accordingly.

7. Members' Rights Members have the following rights regarding their personal information:

- To access and request a copy of the information we hold about them.
- To request corrections to inaccurate or incomplete information.
- To request the deletion of their information, subject to legal and operational requirements.
- To withdraw consent for the use of their information for specific purposes.

8. Changes to This Privacy Policy We may update this Privacy Policy from time to time to reflect changes in our practices or applicable laws. Any updates will be communicated to members and will be effective upon posting to our website or distribution via email.

9. Contact Us If you have any questions, concerns, or requests regarding this Privacy Policy or your personal information, please contact us at: Hammersmith Amateur Radio Society (info@m0xhs.uk).

10. Member Acknowledgment By providing your personal information to the Society, you acknowledge that you have read and understood this Privacy Policy and consent to the collection, use, and storage of your information as outlined herein.